

CHIPPERFIELD TRUST

Wednesday, 21st September,
2016

To follow the Council Meeting at
2:00 pm

Council Chamber - Civic Centre

This meeting is open to the public

Members of the Trust

The Mayor – Chair

The Sheriff – Vice-chair

Leader of the Council

Members of the Council (See overleaf)

Contacts

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WARD	COUNCILLOR	WARD	COUNCILLOR
Bargate	Bogle Noon Dr Paffey	Millbrook	Denness Furnell Taggart
Bassett	Hannides B Harris L Harris	Peartree	Keogh Lewzey Houghton
Bevois	Barnes-Andrews Burke Rayment	Portswood	Claisse O'Neill Savage
Bitterne	Letts Jordan Murphy	Redbridge	McEwing Pope Whitbread
Bitterne Park	Inglis White Fuller	Shirley	Chaloner Kaur Coombs
Coxford	Morrell D Thomas T Thomas	Sholing	Hecks Wilkinson J Baillie
Freemantle	Moulton Parnell Shields	Swaythling	Mintoff Vassiliou Painton
Harefield	Fitzhenry P Baillie Laurent	Woolston	Payne Hammond Mrs Blatchford

PUBLIC INFORMATION

Role of the Trust

The Trust comprises all 48 Councillors as Trustees of the charity known as the Chipperfield Trust registered in the 1960s.

Robert Chipperfield bequeathed money for the setting up and maintenance of an art gallery, together with its own art collection, as well as establishing a fund to further build the collection.

In September 2012 the Trust established a Chipperfield Advisory Committee pursuant to s102(4) of the Local Government Act 1972, consisting of 5 independent members and subject to the terms of reference and Conflict approves the policy framework, which is a series of plans and strategies recommended by the Executive, which set out the key policies and programmes for the main services provided by the Council.

It receives a summary report of decisions made by the Executive, and reports on specific issues raised by the Overview and Scrutiny Management Committee.

The Council also considers questions and motions submitted by Council Members on matters for which the Council has a responsibility or which affect the City.

Public Involvement

Representations

At the discretion of the Mayor, members of the public may address the Council on any report included on the agenda in which they have a relevant interest.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

Smoking policy – The Council operates a no-smoking policy in all civic buildings.

Southampton City Council Priorities

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

Access – Access is available for disabled people. Please contact the Council Administrator who will help to make any necessary arrangements.

Mobile Telephones – Please turn off your mobile telephone whilst in the meeting.

Fire Procedure – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised by Council officers what action to take.

CONDUCT OF MEETING

FUNCTIONS OF THE COUNCIL

The functions of the Council are set out in Article 4 of Part 2 of the Constitution

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 16.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship: Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.
- (iv) Any beneficial interest in land which is within the area of Southampton.
- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.
- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.
- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:
 - a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
 - b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the “rationality” or “taking leave of your senses” principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, ‘live now, pay later’ and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

Service Director, Legal and Governance
Richard Ivory
Civic Centre, Southampton, SO14 7LY

Tuesday 13th September, 2016

1 APOLOGIES

To receive any apologies.

2 MINUTES (Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meeting held on 15th July, 2015 and to deal with any matters arising, attached.

3 ANNUAL REPORT 2015/16 (Pages 3 - 22)

To consider the report from the Chair of the Chipperfield Advisory Committee detailing the Annual Report 2015/16, attached.



Richard Ivory
Service Director, Legal and Governance

CHIPPERFIELD TRUST

MINUTES OF THE MEETING HELD ON 15 JULY 2015

Present: The Mayor, Councillor Norris
The Sheriff, Councillor McEwing
Councillors Barnes-Andrews, Burke, Chaloner, Chamberlain, Claisse, Coombs, Daunt, Denness, Fitzhenry, Fuller, Furnell, Galton, Hammond, Hannides, B Harris, L Harris, Hecks, Houghton, Inglis, Jeffery, Jordan, Kaur, Keogh, Letts, Lewzey, Lloyd, McEwing, Mintoff, Morrell, Moulton, Noon, Norris, O'Neill, Painton, Parnell, Payne, Pope, Rayment, Shields, Smith, Spicer, Thomas, Tucker, Vassiliou, Whitbread, White and Wilkinson

1. **APOLOGIES**

Apologies for Absence were submitted on behalf of Councillor Bogle.

2. **MINUTES**

RESOLVED that the minutes of the meeting held on 16th July, 2014 be approved and signed as a correct record.

3. **ANNUAL REPORT 2014/15**

The report of the Chipperfield Advisory Committee was submitted detailing the key activities of the Art Gallery over the last 12 months.

RESOLVED

- (i) that the annual report be noted;
- (ii) that the 2014/15 annual accounts be approved; and
- (iii) that delegated authority be granted to the Head of Leisure, Planning and Transport to invest remaining funds, subject to consultation with the Chair of the Advisory Committee.

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DECISION-MAKER:	CHIPPERFIELD TRUST		
SUBJECT:	ANNUAL REPORT 2015/16		
DATE OF DECISION:	21 SEPTEMBER 2016		
REPORT OF:	CHAIR OF CHIPPERFIELD ADVISORY COMMITTEE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mike Harris	Tel: 023 8083 2882
	E-mail:	Mike.d.harris@southampton.gov.uk	
Director	Name:	Mark Heath	Tel: 023 8083 2731
	E-mail:	Mark.heath@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY
N/A

BRIEF SUMMARY

This report highlights the key activities of the Art Gallery and the advisory committee over the last 12 months; particularly in terms of acquisitions, loans to other institutions, our own exhibitions drawing from the collection and events over the last 12 months, with a look forward to the next 12 months. The report also summarises Chipperfield Bequest accounts for year ending March 2016.

RECOMMENDATIONS:

- (i) To note and approve the annual report.
- (ii) To approve the 2015/16 annual accounts.
- (iii) To delegate authority to the Head of Leisure, Planning and Transport to invest remaining funds, subject to consultation with the Chair of the Chipperfield Advisory Committee.
- (iv) To delegate authority to the Arts and Heritage Manager to liaise with the Chair of the Chipperfield Advisory Committee to finalise arrangements for insurance of the art collection, to be provided via a sponsorship arrangement at no cost to Southampton City Council.

REASONS FOR REPORT RECOMMENDATIONS

- 1 To provide Trustees with an annual summary of the use of the Art Collection, in accordance with the terms of reference of the Chipperfield Advisory Committee.
- 2 To sign off the accounts for year ending March 2016.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 3 Not to provide an annual statement

DETAIL (Including consultation carried out)

Activity in 2015/16

- 4 The Chipperfield Advisory Committee supported the purchase of one contemporary work of art, which was wholly financed through a successful application for £ 3,750 to the David and Liza Brown Bequest Fund (administered by The Art Fund). They also approved the acquisition of four contemporary works of art as gifts through The Art Fund. One further work was also acquired through the Contemporary Art Society's Acquisition Scheme.
- 5 The Chipperfield Advisory Committee were informed that during the year 36 works of art were loaned to 26 gallery venues in 7 countries including the UK, Italy, Netherlands, Belgium, USA, France, and Spain and for the first time, China.
- 6 Some 246 works of art from the permanent collection have been displayed in the Art Gallery during the year in various themed displays including: Renaissance, new acquisitions, photography, maritime, Southampton, St Ives School, drawing, still life, abstracts, architecture, portraits, World War II and landscape. An illustrated catalogue was published to accompany a major collection exhibition (February - June 2016) entitled *The Romantic Thread in British Art*.
- 7 Exhibitions of works from the permanent collection have toured to other gallery venues including *The Schlee Collection* to Ben Uri Art Gallery, London (31 works) and Quay Arts Isle of Wight (38 works); *Defining Movements: British Modern Art* (25 works) to Gosport Gallery and The Willis Museum, Basingstoke, Hampshire Cultural Trust; *Beasts or Best Friends*, a joint exhibition with the Russell-Coates Museum and Art Gallery, Bournemouth (14 works).
- 8 The Chipperfield Advisory Committee agreed to a number of acquisitions in 2015/16, listed at Appendix 1 and 2.
- 9 The art gallery welcomed over 33,000 visitors in 2015/16, 30% of which were learning visitors. The customers enjoyed a wide range of both collection based and touring exhibitions. From the acclaimed Spirit of Place Ben Johnson exhibition, to the hugely popular Cunard 175 show, which was supported financially by Cunard, and received great customer feedback from adults and children alike.

Planned Activity in 2016/2017

- 10 2016/17 is an exciting year for the art gallery, including celebrating local artists with the Open Exhibition (A Sporting Life) currently on display until September, followed by British Art Show 8, which runs until January 2017.

11 **Funding Bids – Southampton City Art Gallery working with Hampshire Cultural Trust. (HCT)**

Heritage Lottery Fund (HLF) Bid

The HLF bid submitted in 2015, as previously reported, was unsuccessful. However, officers attended an extremely useful meeting with representatives from HLF to request feedback on the content of the bid. Officers were informed the bid was 'fundable', although some amendments, and

broadening of the heritage 'scope' was required to move the bid from fundable to funded.

- 12 In January 2016, discussions took place between Senior Officers and Members of SCC, Hampshire County Council and HCT to explore the opportunity of working together to explore opportunities for securing external funding in order to develop and improve a network of galleries across the Hampshire Region, with Southampton City Art Gallery, and the associated fine art collection at the core.
- 13 In January 2016, a small steering group came together to oversee the early development of a joined up vision for an enhanced Southampton and Hampshire Cultural offer, focused on Southampton's nationally designated art collections, the City Art Gallery and Hampshire Flagship Gallery network.

The steering group members have representatives from Hampshire County Council, Southampton City Council, Hampshire Cultural Trust, Southampton Cultural Development Trust, University of Southampton and Chipperfield Advisory Committee. The Chipperfield Advisory Committee was represented on the Steering Group.

- 14 The Hampshire Flagship Gallery Network consists of consists of three Hampshire Cultural Trust run venues; Gosport Gallery, The Sainsbury Gallery in Basingstoke, The Gallery at Winchester Discovery Centre, and St Barbe Art Gallery run by Lymington Museum Trust.
- 15 The purpose of the Steering Group has been to develop the vision to an initial point whereby all key stakeholders can determine their interest in pursuing this project further. The Steering Group work was concluded in early July. The decision was made by the Steering Group to progress the development of a Stage 1 HLF bid, which is now work in progress, with a view to submitting a Stage 1 HLF bid in December, for a March 2017 decision.
- 16 **Arts Council England (ACE) Bid**
In 2015, SCC submitted bids to ACE and HLF for improvements to, and development of the art gallery. The ACE bid was £21k to undertake a major customer research project, which was completed in September 2015. The intention was for SCC to submit another bid to ACE, following the research work, in 2016. However, in order to create a strategic approach to funding developments, and to maximise the opportunities available, as part of the Hampshire Flagship Galleries Network project, detailed above, SCC and HCT worked together to submit a bid to the ACE Museum Resilience Fund. The project has been devised by bid partners and are based on experience of previous projects and activity.
- 17 Investment from ACE will support activity that will realise the full artistic potential of Southampton Art Gallery Collection. Specifically, ACE investment will, with delivery partner funding:
- Employ a Southampton and Hampshire Visual Arts Director who will create, and lead a bold and ambitious programme for the collection, working with key visual arts partners nationally and internationally

supported by a part-time Activity Plan co-ordinator.

- Develop a marketing and communications strategy for existing and new touring exhibitions to national and international venues.
- Undertake targeted audience research to inform how we communicate with, and market to a diverse audience of non-users in new ways.
- Developing pilot projects to enhance access to collections, and using new technologies create innovative ways for visitors to engage with collections, and cultural spaces of SCAG and the HFGN.
- Deliver a business plan and feasibility study that will inform the delivery of a range of capital and revenue improvements across the network.
- Create 'quick wins' to enhance the customer experience, focussing on access and interpretation. Put in place a succession planning programme to ensure skills and knowledge of the collection is not lost, and provide opportunities for skills development.

Although the bid to ACE and HLF are complimentary to one another, one bid is not reliant on the other to be successful, they can be implemented separately to realise the outcomes of each project. The bid submitted requested £450k of funding, for a £510k project, the balance of which will be contributed from Hampshire Cultural Trust.

SCC were informed of the outcome of the bid on July 31 2016, we are pleased to confirm the bid was successful. The total bid sum of £450k was awarded to the project.

- 18 The Chipperfield Advisory Committee will be consulted on the development of the HLF project and will support the bid, and will be informed of progress and outcome of the ACE funded Hampshire Galleries Network Project, and any others that would enhance the gallery. The Chipperfield Advisory Committee intend to champion the collection as an asset of the City and provide advice to the Trustees on the future of the gallery.
- 19 The Chipperfield Advisory Committee provided advice at their meetings on 24th November 2015 and 11 July 2016 as well as through informal consultations. The vision for the Art Gallery was endorsed, as expressing the work of the Flagship Galleries Steering Group. Committee members believed it to be in keeping with the international status of the Art Collection.
- 20 During the Council's budget consultations in 2015, when the Chipperfield Advisory Committee gave advice to the Trustees in regard to the insurance of the Art Collection, whilst accepting that the Council needed to revise the collection insurance arrangements, the Chipperfield Advisory Committee recommended the Trustees put in place some cover to fund the inevitable large restoration costs in the event of a disaster (flooding or fire for example). This was based on expert opinion derived from experiences of risk in other Galleries and Art businesses. In order to assist the Council, recognising the need to reduce public funding, members of the Chipperfield Advisory Committee have found a sponsor who is willing to provide such disaster

insurance at no cost to the City council in return for appropriate publicity. The recommendation of this report is that authority to liaise with the chair of the Chipperfield Advisory Committee to put the insurance arrangements in place is delegated to the Arts and Heritage Manager.

RESOURCE IMPLICATIONS

Capital/Revenue

- 21 The accounts for the Charity have the following registration details
- Charity name - Chipperfield Bequest (Art Gallery)
Names Charity also known by – Chipperfield Bequest Fund
Registered Charity Number - 307096
Principal Address - Southampton Art Gallery
Southampton City Council, Civic Centre,
Southampton, SO14 7LY
- Trustee Southampton City Council, Councillors
- 22 During the year, income from investments and cash balances was £548.75. These investments were in the form of government gilt's and had a fixed annual interest rate giving the above return. The Trust has restricted it's expenditure to essential spend only. The Financial Statement for Chipperfield Trust Fund is listed in Appendix 3.
- 23 At the beginning of the year 2015/16 the balance available for the Operating Fund was £170,300 which had increased to £170,700 by end of the year.
- 24 It is proposed that the advisory committee seeks and implements advice on future investment of funds which may depend on future aims and spending plans.
- 25 These funds do not form part of the assets of the council. In accordance with the Accounting and Reporting of Charities: Statement of Recommended Practice (SORP 2005) a separate statement of financial affairs and balance sheet relating to the Councils trust funds are included within the Council's annual statement of accounts.
- 26 The statement of accounts can be viewed by visiting the council's [website](#) and viewing the statement of accounts.
- 27 The original objective of the trust was to provide and fit out an art gallery in the city. The income from the investments of a further bequest would fund the running costs of the Gallery. As time has passed it has proved not to be practical or sustainable to fund these expenses in this way and the Council has met all or most of these expenses itself under its statutory powers to do so.
- 28 In recent years the income generated by this bequest has been used to contribute to the purchase of new works of art for the Trust's collection, often in conjunction with donations from Friends of Southampton Museums and Art Gallery FOSMAG.
- 29 The Charities Commission require an Annual Return Declaration to be submitted that is agreed by Trustees. The Draft return is listed in Appendix

4. It is a requirement that agreement of the declaration by Trustees is recorded in the minutes, SCC will submit the declaration on their behalf.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

- 30 The Chipperfield Advisory Committee is an advisory committee to Council pursuant to section 102(4) of the Local Government Act 1972, with terms of reference which include the provision of reports to Council (as Trustees) as necessary and at least annually in relation to the use of the Trust's collection, patronage, use of works loaned to other organisations, details of purchases made, and work of the academy.

Other Legal Implications:

- 31 Items owned by the Chipperfield Trust must be kept and maintained in accordance with the terms of the Trust's Scheme. Any other items held by the art gallery must be held in accordance with any conditions or agreements that may apply to those individual items. A failure to do so may result in legal or regulatory action being initiated by interested parties.
- 32 The Governing Document was a Will proved on 26th July 1916, and was amended by scheme changes sealed 12th September 2012. The Charity is a Trust, with Southampton City Council as the sole corporate trustee.

POLICY FRAMEWORK IMPLICATIONS

- 33 The proposals are in line with the Policy framework.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	Potentially all
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SUPPORTING DOCUMENTATION

Appendices

1.	Acquisitions of works by purchase in 2015-2016
2.	Acquisition of works by gift agreed to date 2015-2016
3.	Chipperfield Accounts April 15 – March 16
4	Annual Return (2016) to Charity Commission

Documents In Members' Rooms

1.	None.
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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Other Background Documents

Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.		
2.		

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Appendix 1 - Acquisition by purchase

Artist	Work	Medium	Size	Total Cost	V&A /Purchase Grant Fund	Bequest Fund
Kurt Jackson	Jay Screech, oak and Hawthorn near Hollands Wood	Mixed media on paper	57 x 61 cms	£3,750	£1800	David and Liza Brown Bequest Fund (through The Art Fund) - £1950
Jane Joseph	Dividing River, 1985	Etching on paper	13 x 19.9 cms	£175		Orris Bequest Fund
Jane Joseph	Brentford, Low Tide, 1990	Etching on paper	15.2 x 20.4 cms	£175		Orris Bequest Fund
Totals				£4,050		£4,050

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Appendix 2 -Gift through application

Artist	Title	Size	medium	Committee agreement secured
Roy Turner Durrant	Abstract (Black and cream Abstract), 1956	38 x.28 cms	Etching on paper	yes
Jane Joseph	Island at Brentford, Low Tide	15.4 x 24.4 cms	Etching on canvas	yes
Jane Joseph	Kew Palace from Brentford	21.8 x 30.5 cms	Etching on Paper	yes
Jane Joseph	The Thames with a View of Thames Palace	22 x 33 cms	Pencil on paper	Yes

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Appendix 3

Financial Statement - Chipperfield Trust Fund
 April 2015 to March 2016

2014/15
 Previous Year
 (For Comparison)

	£	£	£	£
Balance Carried Forward from 14/15				
Operating Fund		140,065.15		77,800.00
General Investment Fund		0		47,000.00
Maintenance Fund Investments		30,309.83		25,200.00
Unrealised Gains/ (Losses) Account		-74.98		-600
			170,300.00	149,400.00
Expenditure				
Annuity Paid to RSH Hospital as per Will	200			200
Purchases for Collection	0			0
Conservation and Repair work	0			0
		200		200
Income				
Investment Income	-3.39			-3,800.00
Interest on Internal Investment	-529.3			0
Donations/ Grants towards Purchase	0			0
Redemption of 2.5% Treasury Stock	0			0
Gain on redemption of 2.5% Treasury Stock	-16.11			0
Redemption of 3.5% Conversion Stock	0			-47,000.00
Gain on redemption of 3.5% Conversion Stock	0			-11,200.00
Redemption of 3.5% Conversion Stock	0			-25,000.00
Gain on redemption of 3.5% Conversion Stock	0			-5,700.00
		-548.75		-92,700.00
In-Year (Surplus)/Deficit			-348.75	-92,500.00

Increase in Valuation of Investments		0	0
Available Balance as at 31st March 2016			
Operating Fund - Internal Investment	117,100.00		117,100.00
Operating Fund - Available for Investment	53,600.00		53,200.00
General Investment Fund	0		0
Maintenance Fund Investments	0		0
Unrealised Gains/ (Losses) Account			0
		170,700.00	170,300.00

Charity Commission Annual Return 2016

CHIPPERFIELD BEQUEST (ART GALLERY)

Charity registration number: 307096

31 January 2017 Deadline

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2016.

THIS DOCUMENT IS A DRAFT AND HAS NOT YET BEEN SUBMITTED.

Do not send a printed copy of this document to the Charity Commission.

PART A - Charity information

Financial period

Financial period start date

01/04/2015

Financial period end date

31/03/2016

When is your next financial period end date after this one?

31/03/2017

Income and spending

Income £

£549

Spending £

£200

Any information you give us will be held securely and processed only in accordance with the rules on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with it.

Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form. Please check back frequently to see any updates or changes to our privacy policy.

This annual return has not been submitted and no Declaration has been made

DRAFT

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